



CARMAN & COMMUNITY CHAMBER OF COMMERCE

BY-LAWS

ARTICLE ONE – NAME AND OBJECT

Section 1

The name of this organization shall be the Carman and Community Chamber of Commerce.

Section 2

The object of the Carman and Community Chamber of Commerce shall be to promote and improve trade and commerce and the economic, civic and social welfare of the district.

Section 3

The usual place of meeting shall be in the town of Carman.

Section 4

The Carman and Community Chamber of Commerce shall be non-sectional a non-sectarian and shall not lend its support to any candidate for public office.

ARTICLE TWO – INTERPRETATION

Section 5

Wherever the words “the Chamber” occur in these by-laws, they shall be understood to mean the “Carman and Community Chamber of Commerce” as a body.

Section 6

Wherever the words “the Council” occur in these by-laws, they shall be understood to mean “the Council of the Carman and Community Chamber of Commerce”.

Section 7

Wherever the word “District” occurs in these by-laws, it shall mean that area, within and for which this Chamber was established, as defined in the Certificate of Registration under the Boards of Trade Act. (R.S., c. 124, s.l).



ARTICLE THREE – MEMBERSHIP

Section 8

Any reputable person, directly or indirectly engaged or interested in trade, commerce or the economic and social welfare of the District, shall be eligible for membership in the Chamber.

Section 9

Association, Corporations, Societies, Partnerships or Estates, directly or indirectly engaged or interested in trade, commerce or the economic and social welfare of the District may become members of the Chamber.

Section 10

Membership shall continue from the time of admittance until a member has resigned in accordance with the provisions of these by-laws or has been removed from the roll of members by action of the Council.

Section 11

Any member of the Chamber, who intends to retire there from or to resign his membership, may do so, at any time, upon providing to the secretary ten days notice in writing of such intention, and upon discharging any lawful liability which is standing upon the books of the Chamber against him at the time of such notice.

Section 12

The Council may remove from the roll of members the name of any new member failing to pay his annual dues within thirty days of his admission, or of any other member who fails to pay such dues within three months of the date they fall due. Upon such action by the Council, all privileges of membership shall be forfeited.

Section 13

Persons who have distinguished themselves by some meritorious or public service may be elected Honorary Members by a majority of vote of the Chamber. Such recognition shall be for a term of one year and may be repeated. Honorary membership shall include all the privileges of active membership except that of holding office, with the exceptions from the payment of annual dues.

Section 14

Any member of the Chamber may be expelled by a two-thirds vote of the Council.

Section 15

The Council, subject to the approval of the general meetings, shall determine the annual dues payable by members of the Chamber annually, whenever a change in the original amount is involved.



Section 16

Other assessments may be levied against all members, providing the Council recommends them and approved by a majority of the members present at a general meeting of the Chamber. The notice calling such general meeting shall state the nature of the proposed assessment.

ARTICLE FIVE – OFFICERS AND COUNCIL

Section 17

The Council shall consist of twelve members, which shall be elected from among the members at the annual general meeting, by ballot. Six members shall be elected each year, and shall remain in office for a term of two years. The new Council shall elect from their members a President, Vice President, Treasurer, Secretary, or Secretary-Treasurer. The retiring President shall, if not elected member, be ex-officio, a member of Council.

Section 18

Where a member of the Council dies or resigns his office or is absent from three consecutive meetings of the Council, the Council may, at any meeting thereof, elect a member of the corporation to be a member of the Council, in the place of the member who had died or resigned, or is absent.

Section 19

Any officer or Council member may be suspended from his office or have his tenure of office terminated, if in the opinion of the Council he is grossly negligent in the performance of his duties, providing however, that any officer or Council member so suspended or whose tenure of office has been terminated, shall be at liberty to appeal the decision of the Council directly to the Membership at the next general meeting.

Section 20

The Council shall have the general power of administration. It may make or authorize petitions or representations to the Government or Parliament of Canada, the Government of Legislature of the Province, or others, as it may determine or as may be required by vote of a majority of members present at any general meeting.

Section 21

The Council shall, in addition to the powers hereby expressly conferred on it, have such powers as are assigned to it by any by-law of the Chamber provided, however, that such powers are not inconsistent with the provisions of the Boards of Trade Act.

Section 22

Any five (5) or more members of the Council, lawfully met, shall be a quorum and a majority of such quorum may do all things within the powers of the Council.



Section 23

The Council shall frame such by-laws; rules and regulations as appear to it, best adapted to promote the welfare of the Chamber and shall submit them for adoption, at a general meeting of the Chamber, called for that purpose.

Section 24

The Council, or, at its request, the President, may appoint committees or designate members of the Council or of the Chamber or others, to examine, consider and report upon any matter or take such action as the Council may request.

Section 25

The Council may suspend any chairman from office or have his office terminated for just cause. Any committee may be terminated by the Council.

Section 26

No paid employee of the Chamber with exception of secretary-treasurer shall be a member of the Council or executive committee. Officers of the Chamber shall receive no remuneration for services rendered, but the Council may grant any of these said officers reasonable expenses monies.

Section 27

The President and Vice-President, before taking office, shall take and subscribe before the mayor or before any justice of the peace, an oath in the following form:

“I swear that I will faithfully and truly perform my duty as ... of the Carman and Community Chamber of Commerce, and that I will, in all matters connected with the discharge of such duty do all things, and such promote the objects for which the said Chamber was constituted according to the rue intent and meaning of the same. So help me God.”

Section 28

No public announcement in the name of the Chamber may be made unless authorized by the Council or by some person to whom the Council has delegated this authority.

Section 30

- A) The President shall preside at all meetings of the Chamber and Council. He shall regulate the order of business at such meetings, receive and put lawful motions and communicate to the meeting what he may think concerns the Chamber. The President shall, with the Secretary, sign all papers and documents requiring signature on behalf of the Chamber, unless the Council designates someone else. It shall be the duty of the President to present a general report of the activities of the year at the Annual Meeting.
- B) The Vice-President shall act in the absence of the President and in the absence of both these officers; the meeting shall appoint a chairman to act temporarily.



- C) The Secretary-Treasurer as Treasurer shall have charge of all funds of the Chamber and shall deposit, or cause to be deposited, the same in a chartered bank, selected by the Council. Out of such funds he/she shall pay amounts approved by the Council and shall keep a regular account of the income and expenditure of the Chamber and submit an audited statement thereof for presentation to the annual general meeting and at any other time required by the Council. He/she shall make such investment of the funds of the Chamber as the Council may direct. Any two of the Treasurer, President, Secretary or Vice-President shall sign all notes, drafts and cheques.
- D) As Secretary, he/she shall be the executive officer of the Chamber and shall be responsible to the Council for the general control and management of business and affairs. He/She shall be responsible for keeping the books of the Chamber, conducting its correspondence, retaining copies of all official letters, preserving all official documents and shall perform all such other duties a properly appertain to his office. He/She shall, with the President, sign and when necessary, seal with the seal of the Chamber, of which he\she shall have custody, all papers and documents requiring signature or execution on its behalf. He/She shall maintain an accurate record of the proceedings of the Chamber and of the Council. At the expiration of his/her term of office, the secretary shall deliver to the Chamber all books, papers and other property of the Chamber.

ARTICLE SIX – MEETINGS

Section 31

The Annual Meeting of the Chamber shall be held in the month of March in each year at the time and place determined by the Council. At least two weeks notice of the Annual Meeting shall be given to the membership.

Section 32

Regular general meetings of the Chamber shall be held... (at least quarterly) at the time and place designated by the Council. At least one week's notice of such meetings shall be given.

Section 33

Special general meetings of the Chamber may be held at any time when summoned by the President, or requested in writing by any three members of the Council, or any ten members of the Chamber. At least one day's notice of such meetings shall be given.

Section 34

The Council shall meet from time to time (at least once a month) as may be necessary to carry on the business of the Chamber.

Section 35

Notice of all meetings, naming the time and place of assembly, shall be given by the secretary. A notice inserted in one or more of the newspapers published within the district or a circular letter sign by the secretary and mailed to the last known address or each member shall constitute sufficient notice.



Section 36

At any Annual or general meeting twelve members shall be a quorum and, unless otherwise specifically provide, a majority of members present shall be competent to do and perform all acts which are or shall be directed to be done at any such meeting.

Section 37

Minutes of the proceedings of all general and Council meetings shall be entered in books to be kept for that purpose, by the secretary.

Section 38

The person who presides at the meeting at which they are adopted shall sign the entry of such minutes.

Section 39

All books of the Chamber shall be opened at all reasonable hours to any member of the Chamber, free of charge.

ARTICLE SEVEN – VOTING RIGHTS

Section 40

Every member in good standing represented at any general meeting shall be entitled to one vote providing that the vote of an Association, Corporation, Society, Partnership, or an Estate member shall, in each such case be assigned to individuals.

Section 41

Voting at Council or general meetings shall normally be by show of hand, or if requested by the Chairman, by standing vote. A role call vote shall be taken if requested by five (5) members providing such request receives the approval of two-thirds of the members assembled.

Section 42

The presiding officer shall vote only in case of a tie. Upon an appeal being made from a decision of the presiding officer, the vote of the majority shall decide.

Section 43

Motions or amendments shall be carried at any Council or general meeting by a majority vote unless otherwise provided in these by-laws.



ARTICLE EIGHT – BY-LAWS

Section 44

By-laws may be made, repealed or amended by a majority of the members of the Chamber, present at any general meeting, notice of such proposal having been given in writing by one member and seconded by another at a previous general meeting and duly entered as a minute of the Chamber.

Section 45

Such by-laws shall be binding on all members of the Chamber, its officers and all other persons lawfully under its control. They shall come into force and be acted upon only when they have been approved by the Minister of Consumer and Corporate Affairs.

ARTICLE NINE – AFFILIATION

Section 46

The Chamber, at the discretion of the Council, shall have the power to affiliate with the Canadian Chamber of Commerce, the Manitoba Chamber of Commerce (provincial or regional Chambers) and any other organizations in which membership may be in the interests of the Chamber.

ARTICLE TEN – FISCAL YEAR

Section 47

The fiscal year of the Chamber shall commence on the first day of January in each year.

ARTICLE ELEVEN – AUDITORS

Section 48

A yearly review prepared by an accountant shall be presented at the Annual Meeting. The members present at the Annual Meeting shall appoint an accountant to prepare the yearly review; being a person of which is not belonging to the Council, or manages the Chamber books throughout the year. The Chamber budget must include monies to cover the cost of the yearly review.

ARTICLE TWELVE – PROCEDURE

Section 49

Parliamentary procedure shall be followed at all general and Council meetings, in accordance with “Rules of Order” by Bourinot.

